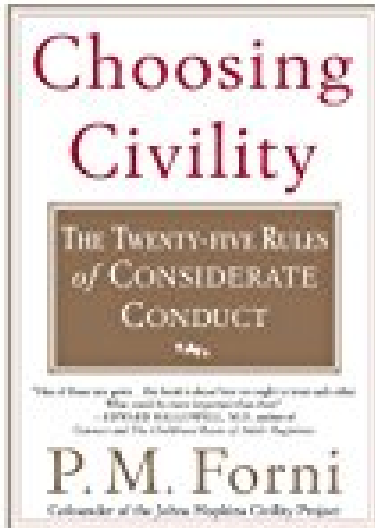


Choosing Civility The Twenty-five Rules of Considerate Conduct



BOOK DETAILS

- Author : P.M. Forni
- Pages : 208 Pages
- Publisher : St. Martins Griffin
- Language : English
- ISBN :



BOOK SYNOPSIS

Most people would agree that thoughtful behavior and common decency are in short supply, or simply forgotten in hurried lives of emails, cellphones, and multi-tasking. In *Choosing Civility*, P. M. Forni identifies the twenty-five rules that are most essential in connecting effectively and happily with others. In clear, witty, and, well...civilized language, Forni covers topics that include: * Think Twice Before Asking Favors * Give Constructive Criticism * Refrain from Idle Complaints * Respect Others Opinions * Dont Shift Responsibility and Blame * Care for Your Guests * Accept and Give Praise Finally, Forni provides examples of how to put each rule into practice and so make life-and the lives of others-more enjoyable, companionable, and rewarding. *Choosing Civility* is a simple, practical, perfectly measured, and quietly magical handbook on the lost art of civility and compassion.

CHOOSING CIVILITY THE TWENTY-FIVE RULES OF CONSIDERATE

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